

## Students

### Administrative Procedure - Measures to Control the Spread of Head Lice at School

<b>Person Responsible</b>	<b>Action</b>
School Nurse	<p>Involves parent organization in the development and implementation of programs regarding prevention and treatment.</p> <p>Provides information regarding control to staff, students, and parents.</p> <p>Provides information material and/or inservice to school personnel on:</p> <ol style="list-style-type: none"> <li>1. Confidentiality requirements</li> <li>2. Identification</li> <li>3. Preventing transmission in classrooms</li> <li>4. Precautions against self-contamination and cross-contamination, e.g.,             <ol style="list-style-type: none"> <li>a. Carpets should be vacuumed frequently</li> <li>b. Cloth-covered stuffed animals, sleeping mats, pillows, sofas, and other stuffed furniture should be discouraged</li> </ol> </li> <li>5. Treatment and resources for treatment</li> <li>6. Readmission requirements</li> <li>7. Respect for sensitivity of students and parents/guardians regarding this condition</li> </ol> <p>Inspects the head of any student reasonably suspected of having head lice as soon as possible.</p> <p>Checks the siblings of any student with head lice and notifies other schools where siblings attend.</p> <p>Provides the student's parent(s)/guardian(s) with information regarding head lice treatment.</p> <p>If active infestation is confirmed (live lice), excludes the student from attendance and informs the parent(s)/guardian(s) about recommended treatment procedures and sources of further information. Provide head lice procedures to parent/guardian.</p> <p>Examines any excluded student and verify to the School Principal that all live lice are gone so that the student may return.</p>

<b>Person Responsible</b>	<b>Action</b>
Parent/Guardian	<p>Assists in preventing and managing head lice outbreaks by regularly checking their children's hair and providing immediate treatment if lice are detected.</p> <ul style="list-style-type: none"> <li>• Check your child's hair and scalp regularly for eggs; they look like tiny white or grayish grains stuck to the hair. Head lice like clean heads, too.</li> <li>• Do not allow your child to use other children's combs, brushes, hats, etc.</li> <li>• If you find your child does have head lice, please inform the school so classroom precautions can be instituted.</li> <li>• Call your physician if your child is resistant to over the counter medicated shampoo. Follow the instructions for the entire family.</li> <li>• Hats, combs, brushes, and bed linens should be cleaned thoroughly.</li> </ul> <p>Return an excluded student by accompanying the student to school nurse for re-examination. Student should not be sent on bus.</p>
Staff	<p>To prevent the spread of head lice infestations, reports all suspected cases of head lice to the school nurse or designee as soon as possible.</p> <p>Maintains the privacy of students identified as having head lice and excluded from attendance.</p>
School Principal	<p>Notifies parent(s)/guardian(s) whose excluded student has not returned to school within 5 days of the following:</p> <ul style="list-style-type: none"> <li>School attendance laws</li> <li>Action that may be taken if absence continues</li> <li>Resources for treatment information</li> </ul>

Approved: January 15, 2009

Revised: September 4, 2013